VALORISATION GRANT GUIDELINES

The valorisation grant is intended for projects with a social appearance for which no (or insufficient) resources can be found through other channels. It supports the communication and/or material organization of these types of projects. Applications are assessed ad hoc by the CWO, taking into account the limited resources available.

Some guidelines and good practices:
- An awarded grant must have demonstrable added value for the image of the faculty, one or more research groups and one or more study programmes. Collaboration between several staff members across departments or offices is positively appreciated.
- A maximum of 2,500 euros can be applied for per project. The partial amount for communication purposes is limited to 1,500 euros. Catering costs are limited to a maximum of 1,000 euros. In exceptional circumstances (and insofar as the budget allows) these maximums may be deviated from.
- In the case of catering costs, it is generally expected that there is sufficient co-financing by third parties (external, department, own grants, etc.) and/or that registration fees are requested. Deviations from this are possible if sufficiently motivated.
- The target audience must be sufficiently broad, i.e. wider than just researchers and/or students.

Things that are positively appreciated when applying:
- Collaboration with external partners, whereby the partners make their own contribution. If necessary, make proper agreements about the intellectual property rights of any deliverables.
- Longer-term effects (e.g. recordings that remain available, …)

Co-financing by participants/customers/…:
- There may be situations in which it is not appropriate to request co-financing from the participants (customers, users, etc.). Nevertheless, such co-financing (e.g. registration fee, access rights, etc.) should be seen as a standard option. After all, co-financing offers various advantages: perception of quality, accountability, fairness, financial feasibility, etc.

Which projects cannot be funded?
- Projects that are only intended for students of the faculty
- Projects that qualify for an organizational grant
- Projects that are only intended for an 'inner circle'
- Projects that are only intended to subsidize external organizations, or where the added value for the image of the university and the faculty is too limited
- Projects that conflict with general sustainability principles (e.g. gadgets)
- Projects in which the university and the faculty are insufficiently represented