

FLW SABBATICALS (2023-2028)

During the following years, the Faculty of Arts and Philosophy has room to grant a number of sabbaticals. These sabbaticals are intended for tenured academic staff members (ZAP) and ensure that the members involved can focus on research during the period of their sabbatical.

Available mandates:

One year duration

- From 1 February 2023 to 31 January 2024: 1 mandate
- [From 1 February 2024 to 31 January 2025: 1 mandate](#)
- From 1 February 2025 to 31 January 2026: 1 mandate
- From 1 February 2026 to 31 January 2027: 1 mandate
- From 1 February 2027 to 31 January 2028: 1 mandate

Six months duration

- From 1 February 2023 to 31 July 2023: 1 or 2 mandates
- From 1 August 2023 to 31 January 2024: 1 or 2 mandates
- [From 1 February 2024 to 31 July 2024: 1 or 2 mandates](#)
- [From 1 August 2024 to 31 January 2025: 1 or 2 mandates](#)
- From 1 February 2025 to 31 July 2025: 1 or 2 mandates
- From 1 August 2025 to 31 January 2026: 1 or 2 mandates
- From 1 February 2026 to 31 July 2026: 1 or 2 mandates
- From 1 August 2026 to 31 January 2027: 1 or 2 mandates
- From 1 February 2027 to 31 July 2027: 1 or 2 mandates
- From 1 August 2027 to 31 January 2028: 1 or 2 mandates

A sabbatical – if granted – ensures an educational and/or service replacement during the period of the sabbatical up to a maximum of 50% of a full-time assignment. Those who want to stay abroad during the period of a granted sabbatical and/or need other research funding can apply for a [sabbatical bench fee from the FWO](#) – once the sabbatical has been granted.

Applications are assessed by the faculty's Scientific Research Committee (CWO). The CWO takes the following criteria into account when assessing the applications:

1. The completeness of the application file
2. A positive recommendation of the department chair
3. The applicant's publication file
4. The quality of the work plan that describes the work during the sabbatical and that states the expected added value, results and output of the sabbatical
5. Any previously granted sabbaticals and the career phase the candidate is in
6. The candidate's regular time available for research

Explanation of these criteria:

- (1) The completeness of the application file is a formal criterion. Score: no/yes
- (2) A positive recommendation from the chair of the department is a formal criterion. Score: no/yes
- (3) Candidates should only list the five publications most relevant to the sabbatical. The rest of a candidate's publication file must be found in Biblio. Score: insufficient/sufficient/excellent
- (4) The sabbatical must have a demonstrable added value for the research of the ZAP member. This should be reflected in a detailed work plan that includes the expected results of the sabbatical. Score: insufficient/sufficient/excellent
- (5) A sabbatical – regardless of its duration – cannot be granted to the same candidate a second time within a period of 5 years (ineligible). As a rule, a sabbatical is not granted if the sabbatical takes place in the year preceding the retirement of the zap member (non-priority). As a rule, a sabbatical is not granted to staff members in the degree of assistant professor (non-priority). Priority is given to candidates who have not been granted a sabbatical in the past 10 years (priority). Score: ineligible/non-priority/priority

- (6) Priority is given to candidates who have had an above-average teaching and/or service assignment in the past five years and who could work less than average on research (priority). This must be adequately substantiated by the candidate. Score: non-priority/priority.

Only the above-mentioned scores 'no', 'insufficient' and 'ineligible' are exclusion criteria. All other scores mentioned do not give rise to non-consideration of the application.

Applications are weighed against each other by the CWO. Candidates are allowed to postulate for multiple mandates, but only one mandate can be assigned per candidate.

Timing for currently available mandates:

- Call: week of 14 March 2023
- Deadline: Wednesday, 17 May 2023
- CWO decision: Wednesday, 31 May 2023

Application:

- See <https://www.ugent.be/lw/en/research/facultyresearchfund#Sabbatical>